**The Annual Quality Assurance Report (AQAR) of the IQAC**
**School of Statistics: Academic Year 2013-14**

Part – A

## 1. Details of the Institution

1.1 Name of the Institution

**School of Statistics**

1.2 Address Line 1

Vigyan Bhavan, Takshila Campus

Address Line 2

Khandwa Road, DAVV

City/Town

INDORE

State

MADHYA PRADESH

Pin Code

452017

Institution e-mail address

Contact Nos.

0731-2462003

Name of the Head of the Institution:

**Dr. SHAKTI BANERJEE**

Tel. No. with STD Code:

0731-2462003

Mobile:

+919893010079

Name of the IQAC Co-ordinator:

Dr. Snigdha Banerjee

Mobile:

+919685036270

IQAC e-mail address:

bans.1@rediffmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) **EC/66/RAR/146 dated 21-02-2014**

1.4 Website address:

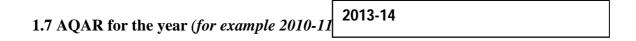www.stat.dauniv.ac.in

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|----------------------|-----------------|
| 1 | 1st Cycle | "B" | Four Star | 2000 | "Five Years" |
| 2 | 2nd Cycle | "B" | 2.57 | 2008 | "Five Years" |
| 3 | 3rd Cycle | "A" | 3.09 | 2014 | "Five Years" |
| 4 | 4th Cycle | NA | NA | NA | NA |

1.6 Date of Establishment of IQAC : DD/MM/YYYY

21/11/2008

**1.7 AQAR for the year** (*for example 2010-11*

**2013-14**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.  AQAR ___**2010-11**_____ _____ (DD/MM/YYYY)4
  ii.  AQAR___**2011-12 (30/05/2012**_____ (DD/MM/YYYY)
 iii.  AQAR___**2012-13 (05/12/2013)**_____ (DD/MM/YYYY)
 iv.  AQAR___**2013-14(14/07/2014)**_____ (DD/MM/YYYY)

1.9 Institutional Status

University             State ✓  Central ☐  Deemed ☐  Private ☐

Affiliated College       Yes ☐    No ✓

Constituent College     ☐ Yes ✓     No

Autonomous college of UGC   Yes ☐   No ✓

Regulatory Agency approved Institution   Yes ☐   No ✓

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution  Co-education ✓  Men ☐  Women ☐

                 Urban ✓    Rural ☐  Tribal ☐

Financial Status    Grant-in-aid ✓   UGC 2(f) ☐   UGC 12B ☐

               Grant-in-aid + Self Financing ☐   Totally Self-financ ☐

1.10 Type of Faculty/Programme

     Arts ☐    Scienc ✓  Commer ☐    L ☐   PEI (Phys Edu ☐

  TEI (Edu) ☐       Engineering ☐    Health Science    ☐
       Management

.

Others   (Specify)

1.11 Name of the Affiliating University *(for the College* | None |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | ✓ |

University with Potential for Excellence | None |    UGC-CPE | None |

DST Star Scheme | None |    UGC-CE | None |

UGC-Special Assistance Programme | |    DST | |

UGC-Innovative PG programmes | |    Any other (*Specify* | |

UGC-COP Programmes | |

## 2. IQAC Composition and Activities

2.1 No. of Teachers | 02+ (05 Guest) |

2.2 No. of Administrative/Technical staff | 04+04 |

2.3 No. of students | 60 (50+10 Ph.D. course Work) |

2.4 No. of Management representatives

NA

2.5 No. of Alumni

450

2.6 No. of any other stakeholder and

Community representatives

NA

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

NA

2.9 Total No. of members

02

2.10 No. of IQAC meetings held

01

2.11 No. of meetings with various stakeholders:    ----- No.    ----

Non-Teaching Staff Students    ----    ---- Alumni    ---- Others

2.12 Has IQAC received any funding from UGC during the year?    Y    N ✓

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 01    International    National    Institution 01

Level

(ii) Themes

Workshop on Data analysis using SPSS as resource person organized by School of Statistics, DAVV, Indore (Dr. Manohar Kapse has been invited for two days 25-26 October 2013)

2.14 Significant Activities and contributions made by IQAC

1. Seminar and Workshop

2. Curriculum Activities

3. Social Activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
| --- | --- |
| • Career oriented activities for student and staff<br><br>• To develop the social and moral values<br><br>• Other Activities | Seminar based on Software Programme(SPSS)<br><br>Awareness programmes on save environment and plantation<br><br>Training programme<br><br>Motivation programme |

* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body ☐ ☐

Management ☐ ☐ icate Any ☐ body

Provide the details of the action taken

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | 01 | NA | NA | |
| PG | 02 | NA | NA | NA |
| UG | NA | NA | NA | NA |
| PG Diploma | NA | NA | NA | NA |
| Advanced Diploma | NA | NA | NA | NA |
| Diploma | NA | NA | NA | NA |
| Certificate | NA | NA | NA | NA |
| Others | NA | NA | NA | NA |
| **Total** | 03 | NA | NA | NA |

| | | | | |
|---|---|---|---|---|
| Interdisciplinary | NA | NA | NA | NA |
| Innovative | NA | NA | NA | NA |

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

|  Pattern  |  Number of programmes  |
|---|---|
| Semester ✓ | 03 (All Programme PG/M.Phil/Ph.D.) |
| Trimester | |
| Annual | |

1.3 Feedback from stakeholders*   Alum ☑   Parents ☐   Employer ☐   Students ☑
   *(On all aspects)*

      Mode of feedback   :   Onlin ☐   Man ☑   Co-operating schools (fᵒ ☐
PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes, for every two years the syllabi are revised by the Board of Studies (BOS) of the concerned department consists of all the teaching staff holding substantive post in the department. New syllabus introduced for M.SC. (Statistics), Ph.D. (Date 06 January 2014 Syllabus Revised)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NA

## Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent

faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 02 |  |  | 02 |  |

2.2 No. of permanent faculty with Ph.D.   | 02 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
|  | 02 |  | 01 |  | 01 | 01 | 01 | 01 | 05 |

2.4 No. of Guest and Visiting faculty and Temporary fac   |   | 05 |   |

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|---|---|---|---|
| Attended | | | |
| Presented | 1 | 1 | |
| Resource Persons | | 10 | |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of IT gazettes during teaching to enhance the quality of teaching -learning process, and innovative problem solving methodologies.

- Creation of learning environment applies e-learning resources in classes for teaching and learning process.

- Motivate critical thinking, and scientific temper in class, and use continuous evaluation methods.

- To creative contributions of faculty and students sharing experiences of the experts in the form of guest lecture and practical demonstrations of the project ·

- Project, practical, company experiences are compulsory part of our courses, to develop innovative methods for these.

2.7  Total No. of actual teaching days during this academic year

184

2.8  Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Co

1. Implemented semester pattern of the examination for all courses.
2. The entrance test admission process is publicized on completely on line.
3. Internal and External valuation occurred subsequently for all courses.
4. To assess the merit and standard of the questions selected in the question papers

Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9  No. of faculty members involved in curriculum
     restructuring/revision/syllabus development

| 100% | | |
|---|---|---|

     as member of Board of Study/Faculty/Curriculum Development  workshop

2.10 Average percentage of attendance of students

| 85% |
|---|

   2.11 Course/Programme wise
    distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | Distinction % | I % | II % | III  % | Pass % |
| M.Sc. (Previous) | 20 | 04 | 14 | 06 | Nil | 100% |
| M.Sc. (Final) | 09 | Nil | 06 | 03 | Nil | 100% |
| M.Phil | Nil | Nil | Nil | Nil | Nil | Nil |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. **Department manage every year I, II Tests and end semester examination.**

2. **Without any obstacle department arrange the classes, extra classes with guest faculty on proper time for the future of student.**

3. **The teachers teach students different subject to come out the skillness and the self preparation for their future .**

4. **IQAC report evaluate and contribute in many ways to manage the uneven conditions refresh the mechanisms of teaching learning and evaluation of the department.**

2.13 Initiatives undertaken towards faculty development

| *Faculty / Staff Development Programmes* | *Number of faculty benefitted* |
|---|---|
| Refresher courses | **None** |
| UGC – Faculty Improvement Programme | **None** |
| HRD programmes | **None** |
| Orientation programmes | **None** |
| Faculty exchange programme | **None** |
| Staff training conducted by the university | **None** |
| Staff training conducted by other institutions | **None** |
| Summer / Winter schools, Workshops, etc. | **None** |
| Others | **None** |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 4 | 01 | ----- | ------ |
| Technical Staff | 4 | -------- | ------- | ------- |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Library, Computer Lab, Extra Guest Faculty, Well Settled Class Room, Extra Classes for Research Students, Project Presentation for Promoting Research Climate in the Institute.

3.2    Details regarding major projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number |  |  |  |  |
| Outlay in Rs. Lakhs |  | None |  |  |

3.3    Details regarding minor projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number |  |  |  |  |
| Outlay in Rs. Lakhs |  | None |  |  |

3.4    Details on research publications

|  | International | National | Others |
|---|---|---|---|
| Peer Review Journals | **Dr. Snigdha Banerjee**<br>1. Vaishali Maheshwari, D.T. Manwani and **Snigdha Banerjee**, (2014) "In Search of a Suitable Productivity Measurement Model for SMEs with Special Emphasis on Systems Approach" International Journal of Engineering and Management Research , 4(3), 200-207 , ISSN No.: 2250-0758<br>2. Ningombam Sanjib Meitei and **Snigdha Banerjee**(2013) "Newsboy Problem: Viability Of Optimal Initial Selling Price And Ordering Policies In The Presence Of Exogenous Price Declineand Random Lead Time", RAIRO Operations Research Vol 47 (4),Pp371–394, EDP Sciences and distributed by **Cambridge University Press.**, ROADEF, SMAI 2013, **Impact factor**(2014) **0.333** |  |  |

| | | | |
|---|---|---|---|
| | 3. Ashish Sharma an**d Snigdha Banerjee (**201**3) "**Optimal Price Markup Policy for an Inventory Model with Random Price Fluctuations and Option for Additional Purchase", International journal of Production Economics, **Impact factor**(2012) **2.081** **Dr. Shakti Banerjee** **(1).A review of literature relating to Balanced Incomplete Block designs with Repeated blocks. (With Rashmi Awad), Research Journal of Mathematical and Statistical Sciences, Vol.1(3),pp.23-30, 2013 (ISBN: 978-93-83520-24-4).** **(2).A Review of Literature relating to Optimum Chemical Balanced Weighing Designs.[ (With Rashmi Awad), Research Journal of Mathematical and Statistical Sciences,Vol.1(7),17-23,2013(ISSN : 2141-7016).** **(3). Some Construction Methods of Optimum Chemical Balance Weighing Desegns II** **(With Rashmi Awad ),** **Journal of Emerging Trends In Engineeing and Applied Sciences (JETEAS) 5(1) : 39-44** **2014 (ISSN : 2141-7016)** | | |
| Non-Peer Review Journals | | | |
| e-Journals | | | |
| Conference proceedings | (1) Ashish Sharma and **Snigdha Banerjee** (2013)"Price and time dependent Product Life Cycle Type Demand with Random Length of Maturity Phase" *3rd International Conference ISC 2013 of International Science Congress Association* , December 8 to 9, 2013 ,. held at Karunya University from 8-9 | | |

| | |
|---|---|
| December 2013 at Coimbatore ,India organized by International Science Congress Assiociation.<br>(2) Swati Agrawal and **Snigdha Banerjee** (2014) Optimal Discounting and ordering policy with Demand Dependent on Freshness level and Discount" presented at *"National Conference on Recent advances in Basic Sciences"* , April 16 to 17, 2014., Indore, India. | |

3.5 Details on Impact factor of publications:

Range [ **0-5** ]    Averag [  ]    h-ind [ **None** ]    Nos. in SCC [ **None** ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---|---|---|---|
| Major projects | | | | |
| Minor Projects | | | | |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | None | | |
| Students research projects *(other than compulsory by the University)* | | | | |
| Any other(Specify) | | | | |
| Total | | | | |

3.7 No. of books published    i) With ISBN No [ **None** ]    Chapters in Edited [ **None** ]

[ **None** ]

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAF **None**     **None**     DST-F **None**

DPE **None**     DBT Scheme/fund **None**

3.9 For colleges    Autonor [ ]     C [ ]     DBT Star Sch [ ]

INSPIR [ ]     CE [ ]     Any Other (specify [ ]

3.10 Revenue generated through consultancy    **Nil**

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | | | | | |
| Sponsoring agencies | | **None** | | | |

3.12 No. of faculty served as experts, chairpersons or resource pers **None**

3.13 No. of collaborations    International **None**    Nation **None**    Any ot **None**

3.14 No. of linkages created during this year    **None**

3.15 Total budget for research for current year in lakhs :

From funding agency **None**     From Management of University/Co **None**

Total    **None**

| Type of Patent | | Number |
|---|---|---|
| National | Applied | |
| | Granted | |
| International | Applied | **None** |

3.16 No. of patents received this year

| | Granted | |
|---|---|---|
| Commercialised | Applied | |
| | Granted | / |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year                NIL

| Total | International | National | State | University | Dist | College |
|---|---|---|---|---|---|---|
| 0 | | | | | | |

3.18 No. of faculty from the Institution who are Ph. D. Guides

02

and students registered under them

02

3.19 No. of Ph.D. awarded ~~by~~ under faculty from the Institution  03

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  Nil        SRF  Nil            Pr Nil llows        Any Nil  other

3.21 No. of students Participated in NSS events:

University level  Nil        State level  Nil
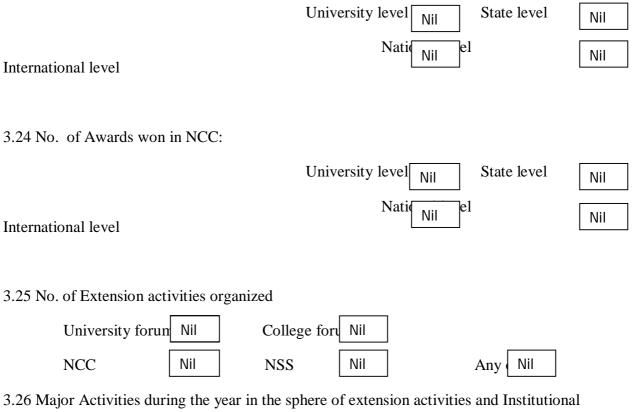
Nati Nil el  Nil
International level

3.22 No.  of students participated in NCC events:

University level  Nil        State level  Nil

Nat Nil el  Nil
International level

3.23 No. of Awards won in NSS:

University level | Nil | State level | Nil |

National level | Nil | Nil |

International level

3.24 No. of Awards won in NCC:

University level | Nil | State level | Nil |

National level | Nil | Nil |

International level

3.25 No. of Extension activities organized

University forum | Nil | College forum | Nil |

NCC | Nil | NSS | Nil | Any other | Nil |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 

- 

**Criterion – IV**
**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | | | | |
| Class rooms | 02 | | | 02 |
| Laboratories | 01 | | | 01 |
| Seminar Halls | | | | |
| No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year. | | | | |

| | | | | |
|---|---|---|---|---|
| Value of the equipment purchased during the year (Rs. in Lakhs) | | | | |
| Others | | | | |

4.2 Computerization of administration and library

| |
|---|
| Yes |

4.3  Library services:

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 963 | 1,46,202 | ------- | ------- | 963 | 1,46,202 |
| Reference Books | 110 | 2,67,025 | ------- | ------- | 110 | 2,67,025 |
| e-Books | ------- | ------- | ------- | ------- | ------- | ------- |
| Journals | ------- | ------- | ------- | ------- | ------- | ------- |
| e-Journals | ------- | ------- | ------- | ------- | ------- | ------- |
| Digital Database | ------- | ------- | ------- | ------- | ------- | ------- |
| CD & Video | ------- | ------- | ------- | ------- | ------- | ------- |
| Others (specify) | ------- | ------- | ------- | ------- | ------- | ------- |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 13 | 01 | LAN | IT Centre | DAVV | | | |
| Added | Nil | Nil | | | | | | |
| Total | 13 | 01 | | | | | | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

> IT Centre&Computer Centre

Department has their own computers and internet facilities for all the students faculties.

Computers facilities are available for data storage in all administration & library sections, total computerised result processing of examinations.

Provide time to time soft wares training for all students for research and projects that is a part of syllabus.

4.6  Amount spent on maintenance in lakhs :

   i)  ICT

   ii)  Campus Infrastructure and facilities    1,00,000/-

   iii) Equipments

   iv) Others

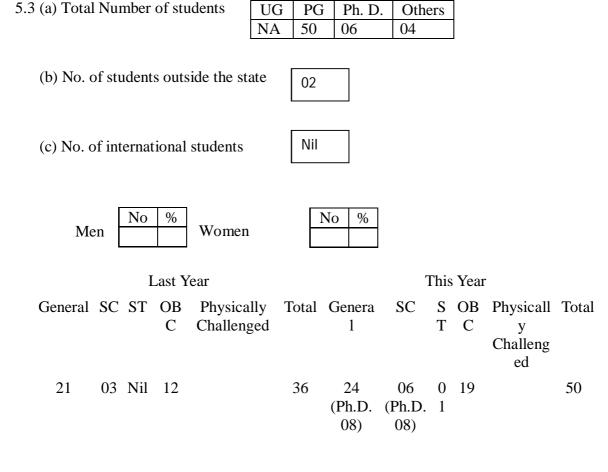**Total :**    1,00,000/-

**Criterion – V**
**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Every year we prepare our schedule and programme of syllabus and study for the newly admitted candidates semester wise so it will make a good pathway for the students.

5.2 Efforts made by the institution for tracking the progression

> Seminars, Workshops and conferences arranged by the department extra classes arrange the teachers for career of the students
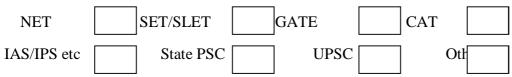
5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|----|----|--------|--------|
| NA | 50 | 06 | 04 |

(b) No. of students outside the state

| 02 |
|----|

(c) No. of international students

| Nil |
|-----|

Men

| No | % |
|----|---|
|    |   |

Women

| No | % |
|----|---|
|    |   |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|----------------------|-------|---------|----|-----|-----|----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 21 | 03 | Nil | 12 | | 36 | 24 (Ph.D. 08) | 06 (Ph.D. 08) | 01 | 19 | | 50 |

Demand ratio  22/46       Dropout %  9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Internet facility available

2. Campus selection for job placement

3. Workshop, guest Lecture and Seminar for student career support

No. of students beneficiaries    100%

5.5 No. of students qualified in these examinations

NET [　] SET/SLET [　] GATE [　] CAT [　]

IAS/IPS etc [　] State PSC [　] UPSC [　] Oth [　]

5.6 Details of student counselling and career guidance

Department advised students for competitive examinations, to join the placement, PSC and Ph.D. entrance examinations.

No. of students benefited    60%

5.7 Details of campus placement

|  | *On campus* |  | *Off Campus* |
| --- | --- | --- | --- |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| IIPS | 08 |  |  |

5.8 Details of gender sensitization programmes

Each and every student is sincere to attend the class every day they are on right time and nobody is involve in anti departmental activity because of their busyness in routine work of the teaching like project work, joining of computer lab and preparation of examinations.

5.9 Students Activities

  5.9.1   No. of students participated in Sports, Games and other events

    State/ University level [ 01 ]     National le [  ]     International l [  ]

    No. of students participated in cultural events

    State/ University leve [  ]     National le [  ]     International l [  ]

  5.9.2   No. of medals /awards won by students in Sports, Games and other events

    Sports:  State/ University level [  ]     National lev [  ]     International le [  ]

    Cultural: State/ University leve [  ]     National le [  ]     International [  ]

5.10 Scholarships and Financial Support

| | Number of students | Amount |
| --- | --- | --- |
| Financial support from institution | ----- | ------ |
| Financial support from government | 09 (OBC-08 SC-01) | 60,952/- |
| Financial support from other sources | ------- | ------ |
| Number of students who received International/ National recognitions | ------- | ------ |

5.11   Student organised / initiatives

    [ -- ]          [ -- ]          [ -- ]

Fairs        : State/ University level          National level          International level

Exhibition: State/ University leve [ -- ]        National le [ -- ]        Internationa [ -- ]

5.12    No. of social initiatives undertaken by the students [ -- ]

5.13 Major grievances of students (if any) redressed:
_____None_____

**Criterion – VI**

## 6.  Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<div style="border:1px solid">

**Vision**

   To educate and prepare students to accept the national and global challenges and to serve the society through their knowledge of statistical learning.

**Mission**

To train students in most of the aspects of statistical theories

Data analysis aspect using different statistical software and provide good researches in statistics.

</div>

6.2 Does the Institution has a management Information System

Computer Lab with Internet Facility and institutional e-mail addresses

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

As approved by the UGC rules (Syllabus Expert Committee)

6.3.2   Teaching and Learning

Teachers are sincere, Tests and examinations on time, Computer lab, projectors and best equipments are in good conditions and make a surrounding area for teaching and learning

### 6.3.3 Examination and Evaluation

As per UGC norms examinations on the basis of gradation after the examination teachers scrutinized and evaluate the gradation of the result every semester

### 6.3.4 Research and Development

For a good research work department allowed the students to study in our library and in our computer lab and permit the students whatever they wants to collect the references and data

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Departmental committee purchase the new required books for students other required furniture's and infrastructure of the departmental class rooms and sitting arrangement is good. Departmental Computer lab with LAN and Wi-Fi internet system

### 6.3.6 Human Resource Management

Statistics provide the contributional way in various areas like business statistics, ecological, medical, market, population, election, census, crime statistics etc. Which is very helpful and support the human resource management to collect the variables and actual data from the areas to support the social life.

### 6.3.7 Faculty and Staff recruitment

1. Professor and Head Dr. Shakti Banerjee
2. Dr. Snigdha Banerjee, Professor

Guest Faculty

1. Mr. K.B. Rajole, Retd. Professor
2. Dr. Swati Agrawal
3. Mrs. Sunita Khurana
4. Mr. Anutosh Chorma
5. Mr. Jalaj Katare

### 6.3.8 Industry Interaction / Collaboration

### 6.3.9 Admission of Students

Admissions are on the basis of entrance examinations for M.SC. /M.A., M.Phil and Ph.D. after graduation

6.4 Welfare schemes

| Teaching | Refresher Programmes |
| --- | --- |
| Non teaching | Up gradation Programmes |
| Students | UGC fellowship Placement |

for

6.5 Total corpus fund generated

√

6.6 Whether annual financial audit has been done          Yes          No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
| --- | --- | --- | --- | --- |
| | Yes/No | Agency | Yes/No | Authority |
| Academic | | | | |
| Administrative | | | Yes | |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes     Yes  | √ |     No | -- |

For PG Programmes     Yes  | √ |     No |    |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

To make a good result department/University manage recruitment tests within semester before the end semester examination and after it the teachers scrutinize the copies as a soon as possible as a sieve to prepare a good result for student future

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

> All the parents of the student a supporting the departmental activities and teachers also helps the student to make a better future

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Department involves in plantation activities in DAVV organisation committee to make a good and socio environmental ecosystem for preparation of natural activities in our surrounding environment for better human being health
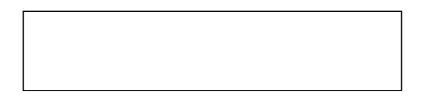
**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the
Functioning of the institution. Give details.

> Department involves our student to attend the different activities like procession, Plantation, group discussion availability of Computer lab to know the world activities through LAN, Wi-Fi systems

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the
Beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Department every year admits new M.Sc. and Ph.D. Students and fellows through a proper channel(Entrance Examination)

2. Daily classes of relevant subjects are on proper time I,II Test and End Semester examinations as per syllabus approved by the DAVV on proper time

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Department participates and shares the functions arranged by DAVV of environmental awareness/protections with the students

7.5 Whether environmental audit was conducted?  Y √

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Each Course like M.Sc. /M.A., M.Phil and Ph.D. which are running in this department are oriented and much more beneficial to make full truth life of a person

8. **Plans of institution for next year**

Organizing National Seminar and Workshop on recent advances in the subject and improve student knowledge infrastructural facilities

*Name* _____          *Name*

_____


        _____

_____

*Signature of the Coordinator, IQAC*                    *Signature of the*
*Chairperson, IQAC*


_____***_____


22      School of Social Science

**The Annual Quality Assurance Report (AQAR) of the IQAC**
**School of Social Science: Academic Year 2013-14**

Part – A

## 1. Details of the Institution

1.1 Name of the Institution

| School of Social Science |
|---|

1.2 Address Line 1

| Takshshila Campus, Bhawarkunwa, Indore |
|---|

Address Line 2

| |
|---|

City/Town

| Indore |
|---|

State

| Madhya Pradesh |
|---|

Pin Code

| 452011 |
|---|

| Institution e-mail address | soss.davv@gmail.com |

| Contact Nos. | |

| Name of the Head of the Institution: | Prof. Kanhaiya Ahuja |

| Tel. No. with STD Code: | |

| Mobile: | 9926020907 |

| Name of the IQAC Co-ordinator: | Prof Jyoti Sharma |

| Mobile: | 9827020518 |

| IQAC e-mail address: | soss.davv@gmail.com |

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) **EC/66/RAR/146 dated 21-02-2014**

| 1.4 Website address: | www.dauniv.ac.in |

| Web-link of the AQAR: | www.sals.dauniv.ac.in |

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|----------------------|-----------------|
| 1 | 1st Cycle | "B" | Four Star | 2000 | "Five Years" |
| 2 | 2nd Cycle | "B" | 2.57 | 2008 | "Five Years" |
| 3 | 3rd Cycle | "A" | 3.09 | 2014 | "Five Years" |
| 4 | 4th Cycle | NA | NA | NA | NA |

1.6 Date of Establishment of IQAC : DD/MM/YYYY     21/11/2008

**1.7 AQAR for the year (*for example 2010-11*     2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   v.   AQAR _____ _____ (DD/MM/YYYY)4
   vi.  AQAR_____ _____ (DD/MM/YYYY)
   vii. AQAR_____ _____ (DD/MM/YYYY)
   viii. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

   University          State ☐ Central ☐ Deemed ☐ Private ☐

   Affiliated College          Yes ☐     No ☐

   Constituent College     ☐ Yes ☐     No

   Autonomous college of UGC   Yes ☐     No ☐

   Regulatory Agency approved Institution   Yes ☐     No ☐

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education  ☑  Men ☐  Women ☐
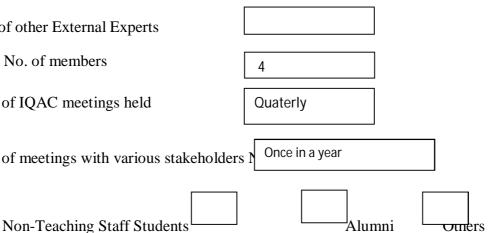
                         ☑           ☐

Urban          Rural      Tribal ☐

Financial Status          Grant-in-aid ☐        UGC 2(f) ☐        UGC 12B ☐

Grant-in-aid + Self Financing ☐          Totally Self-financ ☐

1.10 Type of Faculty/Programme

Arts ☑          Scien ☐          Comme ☐          I ☐          PEI (Phys Edu ☐

TEI (Edu) ☐          En heering          H th Science          ☐
Management

Others   (Specify)    .    Professional Course-B.S.W., M.S.W.

1.11 Name of the Affiliating University *(for the College*

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence          UGC-CPE

DST Star Scheme          UGC-CE

UGC-Special Assistance Programme          DST

UGC-Innovative PG programmes          Any other (*Specify*

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers

> 25

2.2 No. of Administrative/Technical staff

> 1(Part Time Computer op.)

2.3 No. of students

> M.S.W.-78, B.S.W. -11   M.Phil(All Subjects)- 76

2.4 No. of Management representatives

> 2

2.5 No. of Alumni

> 114

2. 6  No. of any other stakeholder and

community representatives

> Parents and NGOs Heads.

2.7 No. of Employers/ Industrialists

> Cooprates- Pratibha Syntex, Eicher motors, PDPL, Tata Steel Pvt Ltd

2.8  No. of other External Experts

> 

2.9 Total No. of members

> 4

2.10 No. of IQAC meetings held

> Quaterly

2.11 No. of meetings with various stakeholders N | Once in a year

Non-Teaching Staff Students ☐     Alumni ☐     Others ☐

2.12 Has IQAC received any funding from UGC during the year?  Y ☐     ☐

If yes, mention the amount  | -

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐   International ☐   Natio☐   S☐   Institution ✓

Level

> NGOs Meet 2013- Role of NGOs in Social  Development

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

+-------------------------------------------------+
|                                                 |
|                                                 |
+-------------------------------------------------+

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---|---|
| • **The department follows university calendar to manage the timely competition of academic activities in the department.**<br>• **The examinations are conducted as per Ordinance 31, which offers full autonomy to conduct examination as well as timely declaration of result.**<br>• **The answer sheets are shown to students after evaluation and results are declared within a fortnight.**<br>• **The students of Social work are sent for field visits so that they also get practical exposure and better learning.**<br>• **Workshops and guest lectures are also regularly organized in the department.** | **All Activities related to Academic Calendar and Examination Timely Completed.**<br><br>**ACTIVITIES ALREADY CONDUCTED (2013- 2014)**<br><br>• Orientation Day- 24 th August, 2013<br>• Debate competition on Women Equality Day- 26th August, 2013<br>• Essay competition on World Literacy Day- 7th September, 2013<br>• poster making competition on World Ozone Preservation Day- 16th September,2013<br>• Special Guest Lecture – Discussion on Educational Issues- 21st September, 2013<br>• Special Guest Lecture on Research Methodology- 6-7th February, 2014<br>• World Water Day- 22 March 2013 (Green calendar activity) |

| | • Special Lecture on Decentralized administrative System in India- Issues and Challenges- 26th April, 2014 |
|---|---|

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body          Yes          No

Management ☐                    ☐ icate          Any ☐ body

Provide the details of the action taken

```



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Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | 8 | Nil | 8 | |
| PG | 1 | | 1 | |
| UG | 1 | | 1 | |

| | | | | |
|---|---|---|---|---|
| PG Diploma | 2 | | 2 | |
| Advanced Diploma | | | | |
| Diploma | 2 | | 2 | |
| Certificate | | | | |
| Others | M.Phil-6 Subjects | | M.Phil-6 Subjects | |
| **Total** | | | | |

| | | | | |
|---|---|---|---|---|
| Interdisciplinary | | | | |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | M.S.W.,B.S.W, M.Phil in 6 subjects |
| Trimester | |
| Annual | |

1.3 Feedback from stakeholders*     Alum [√]   Parents [√]   Employer [√]  Students [√]
   *(On all aspects)*

      Mode of feedback   :   Onlin [ ]   Man [√]      Co-operating schools (f[ ]
PEI)

*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes, Through Subject Experts. and Every year syllabi revision workshop is been conducted.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> -

**Criterion – II**

**2. Teaching, Learning and Evaluation**

| Total | Asst. Professors | Associate Professors | Professors | Others |
|---|---|---|---|---|
| Nil | | | | |

2.1 Total No. of permanent faculty

2.2 No. of permanent faculty with Ph.D.   | Nil |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
| Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil |

2.4 No. of Guest and Visiting faculty and Temporary fac | 1 Head, 1 Course Co-ordinator<br><br>23 visiting faculty |

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|---|---|---|---|
| Attended | | | |
| Presented | | | |
| Resource Persons | | | |

2.6 Innovative processes adopted by the institution in Teaching and Learning:
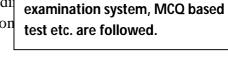
- **Evaluation of field work along with theory.**

2.7 Total No. of actual teaching days during this academic year   | 200 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Codi Double Valuation, Photocopy, Online Multiple Choice Question

**Innovative evaluative practices like peer evaluation, open book examination system, MCQ based test etc. are followed.**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development  workshop

| 10 | | |
|---|---|---|

2.10 Average percentage of attendance of students   | 60% |

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | Distinction % | I % | II % | III % | Pass % |
| M.S.W. II | 36 | 12 | 23 | 1 | - | 100 |
| M.S.W. IV | 04 | 04 | - | - | - | 100 |
| B.S.W. II | 11 | 2 | 09 | - | - | 100 |
| M.Phil (Sociology) | 08 | 04 | 04 | - | - | 100 |
| M.Phil (Political Sci.) | 18 | 12 | 06 | - | - | 100 |
| M.Phil(Geography) | 05 | 05 | - | - | - | 100 |
| M.Phil (Home Sc.) | 07 | 05 | 02 | - | - | 100 |
| M.Phil (Social Work) | 19 | 12 | 07 | - | - | 100 |
| M.Phil (History) | 17 | 13 | 04 | - | - | 100 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes

**IQAC analyse the student results and feedback for over all improvements.**

2.13 Initiatives undertaken towards faculty development

| *Faculty / Staff Development Programmes* | *Number of faculty benefitted* |
|---|---|
| Refresher courses | Nil |
| UGC – Faculty Improvement Programme | Nil |
| HRD programmes | Nil |
| Orientation programmes | Nil |
| Faculty exchange programme | Nil |
| Staff training conducted by the university | Nil |
| Staff training conducted by other institutions | Nil |
| Summer / Winter schools, Workshops, etc. | Nil |
| Others | |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | Nil | Nil | Nil | Nil |
| Technical Staff | Nil | Nil | Nil | Nil |

## Criterion – III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> I. **School of Social Science initiate research climate for the development of faculties as well as the institute**
>
> **2.Anti Ragging Committee, Anti Ragging Squad**

3.2      Details regarding major projects- **Nil**

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number |  |  |  |  |
| Outlay in Rs. Lakhs |  |  |  |  |

3.3      Details regarding minor projects- **Ni**l

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number |  |  |  |  |
| Outlay in Rs. Lakhs |  |  |  |  |

3.4      Details on research publications

| S.No. | Name | Publications | Participation in Seminars and Conferences |
|---|---|---|---|
|  |  |  |  |

| | | Journals | Chapters in Edited Books | Keynote Addresses and Special Lectures | Paper Presentations | Live Telecast EDUSAT UGC-CEC |
|---|---|---|---|---|---|---|
| 1. | Dr. Kanhaiya Ahuja | 01 | 06 | 23 | 03 | 3 |
| 2 | Dr. Jyoti Sharma | 07 | (2)Books published as single author or as editor | 01 | 03 | - |

3.5 Details on Impact factor of publications:

Range ☐    Averag☐    h-in☐    Nos. in SC☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations- Nil

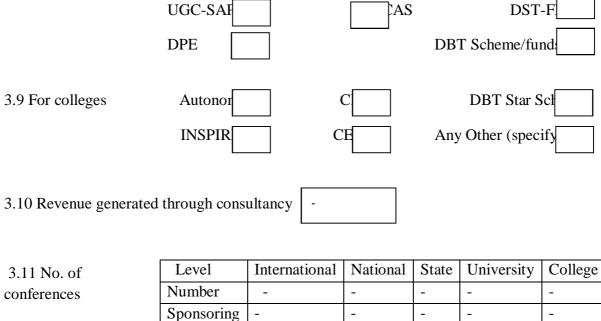| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---|---|---|---|
| Major projects | | | | |
| Minor Projects | | | | |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects *(other than compulsory by the University)* | | | | |
| Any other(Specify) | | | | |
| Total | | | | |

3.7 No. of books published    i) With ISBN No ☐ 4    Chapters in Edited B☐

ii) Without ISBN No.

- "**Development Issues of Climate Change and Natural Resources" (2014),** Kanhaiya Ahuja (Co-author), A. K. Publications, New Delhi, ISBN-978-93-80164-64-9.

- "**Resonance of Research" (2014),** Kanhaiya Ahuja (Co-author), JBC Press, ISBN-978-93-83917-13-9, 2014, New Delhi.

- **Emotional Intelligence for Organizational Effectiveness**(2013**), Jyoti Sharma(author),** JBC Press
  New Delhi, ISBN 978-93-81558-98-0

- Assessment of Educational and Economical factors for Women Empowerment(2013), **Jyoti Sharma(author),** ALFA PublishersNew Delhi, ISBN 978-93-81558-98-0

3.8 No. of University Departments receiving funds from -Nil

UGC-SAP [ ]  CAS [ ]  DST-F [ ]

DPE [ ]  DBT Scheme/funds [ ]

3.9 For colleges  Autonor [ ]  C [ ]  DBT Star Sch [ ]

INSPIR [ ]  CE [ ]  Any Other (specify [ ]

3.10 Revenue generated through consultancy [ - ]

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | - | - | - | - | - |
| Sponsoring agencies | - | - | - | - | - |

3.12 No. of faculty served as experts, chairpersons or resource pers[ 2 ]

3.13 No. of collaborations  International [ - ]  Nationa [ - ]  Any oth [ - ]

3.14 No. of linkages created during this year [ - ]

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency [ ]          From Management of University/Co [ ]

Total [ ]

3.16 No. of patents received this year

Nil

| Type of Patent | | Number |
|---|---|---|
| National | Applied | |
| | Granted | |
| International | Applied | |
| | Granted | |
| Commercialised | Applied | |
| | Granted | |

3.17 No. of research awards/ recognitions    received by faculty and research fellows
Of the institute in the year-Nil

| Total | International | National | State | University | Dist | College |
|---|---|---|---|---|---|---|
| | | | | | | |

3.18 No. of faculty from the Institution [ 2 ]          (by Head and Course Co-Ordinator)
who are Ph. D. Guides
and students registered under them [ 16 ]

3.19 No. of Ph.D. awarded by faculty from the Institution [ Total- 12 ]

(by Head and Course Co-Ordinator)

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ 3 ]          SRF [ ]          Pr[ ]Fellows          Any[ ] other

3.21 No. of students Participated in NSS events:

University level [ √ ]          State level [ √ ]

International level $\quad\boxed{\phantom{xx}}$ National level $\quad\boxed{\phantom{xx}}$

3.22 No. of students participated in NCC events: **Nil**

University level $\boxed{\phantom{xx}}$ State level $\boxed{\phantom{xx}}$

National level $\boxed{\phantom{xx}}$

International level $\boxed{\phantom{xx}}$

3.23 No. of Awards won in NSS: Nil

University level $\boxed{\phantom{xx}}$ State level $\boxed{\phantom{xx}}$

National level $\boxed{\phantom{xx}}$

International level $\boxed{\phantom{xx}}$

3.24 No. of Awards won in NCC: Nil

University level $\boxed{\phantom{xx}}$ State level $\boxed{\phantom{xx}}$

National level $\boxed{\phantom{xx}}$

International level $\boxed{\phantom{xx}}$

3.25 No. of Extension activities organized

University forum $\boxed{\phantom{xx}}$ College forum $\boxed{\sqrt{}}$

NCC $\boxed{\phantom{xx}}$ NSS $\boxed{\phantom{xx}}$ Any $\boxed{\phantom{xx}}$

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

**Work for street children, Women empowerment and awareness programme, programme for orphanage.**

**Criterion – IV**
**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
| --- | --- | --- | --- | --- |

| | | | | |
|---|---|---|---|---|
| Campus area | | | | |
| Class rooms | 5 | | | |
| Laboratories | Nil | | | |
| Seminar Halls | Nil | | | |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | | Purchase Furniture (4.9 lakhs) | Dept. Fund | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | | | |
| Others | | | | |

.2 Computerization of administration and library

Administration- Yes

Library- No

4.3 Library services: **Through Central Library**

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | | | | | | |
| Reference Books | | | | | | |
| e-Books | | | | | | |
| Journals | | | | | | |
| e-Journals | | | | | | |
| Digital Database | | | | | | |
| CD & Video | | | | | | |
| Others (specify) | | | | | | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
|---|---|---|---|---|---|---|---|---|
| | | | | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Existin g | 02 | | | | | | | |
| Added | | | | | | | | |
| Total | | | | | | | | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
     upgradation (Networking, e-Governance etc.)

Nil

4.6  Amount spent on maintenance in lakhs :

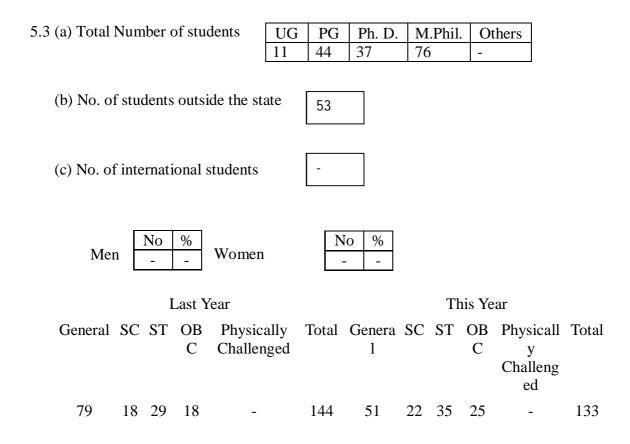   i)  ICT                                          -

   ii) Campus Infrastructure and facilities         -

   iii) Equipments                        Furniture- 4.9 Lakhs
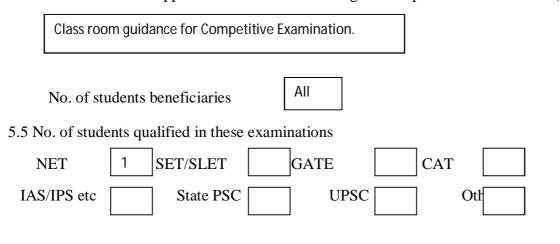
   iv) Others                                       -

                        **Total :**     4.9 Lakhs

**Criterion – V**
**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

a)  Department gives information about student support services in the Induction Program

b)  All the information are shown on the departmental website.

5.2 Efforts made by the institution for tracking the progression

Students progression is analysed from first  internal to the final end semester examination along with Comprehensive viva and Social Work Practicum.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | M.Phil. | Others |
|----|----|--------|---------|--------|
| 11 | 44 | 37 | 76 | - |

(b) No. of students outside the state

| 53 |

(c) No. of international students

| - |

Men

| No | % |
|----|---|
| - | - |

Women

| No | % |
|----|---|
| - | - |

|  | Last Year | | | | | | This Year | | | | |
|--------|-----|----|-----|----------------------|-------|---------|----|----|-----|-------------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 79 | 18 | 29 | 18 | - | 144 | 51 | 22 | 35 | 25 | - | 133 |

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Class room guidance for Competitive Examination.

No. of students beneficiaries

| All |

5.5 No. of students qualified in these examinations

NET | 1 |   SET/SLET | |   GATE | |   CAT | |

IAS/IPS etc | |   State PSC | |   UPSC | |   Oth | |

5.6 Details of student counselling and career guidance

All the students of the department are assigned under faculty mentors, who regularly support the students in their career counselling as well as their personal growth and motivation.

No. of students benefitted | all

## 5.7 Details of campus placement- **Off Campus**

|  | *On campus* |  | *Off Campus* |
| --- | --- | --- | --- |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
|  |  |  | 80% |

## 5.8 Details of gender sensitization programmes

Anti Ragging Committee, Anti Ragging Squad

## 5.9 Students Activities

5.9.1    No. of students participated in Sports, Games and other events -Nil

State/ University level [ ]          National le [ ]          International l [ ]

No. of students participated in cultural events

State/ University level [ 6 ]          National le [ ]          International l [ ]
**Youth Festival**

5.9.2    No. of medals /awards won by students in Sports, Games and other events- **Nil**

Sports  :  State/ University level [ ]          National le [ ]          International [ ]

Cultural: State/ University level [ ]          National le [ ]          International [ ]

## 5.10 Scholarships and Financial Support

|                                  | Number of students | Amount |
|----------------------------------|--------------------|--------|
| Financial support from institution | - | |
| Financial support from government | 57 (M.P.Govt. Scholarship) | approx.15 lakh |
| Financial support from other sources | - | |
| Number of students who received International/ National recognitions | 05 (R.G.N.F./J.R.F.) | 3.5 lakh each |

5.11   Student organised / initiatives -**Nil**

Fairs       : State/ University leve☐        National le☐        Internationa☐

Exhibition: State/ University leve☐        National le☐        Internationa☐

5.12   No. of social initiatives undertaken by the students - **Slum student teaching, Protection of Ozone Layer awareness programme, Cleanliness Programme, Go Green.**

5.13 Major grievances of students (if any) redressed: ___**None**_.

**Criterion – VI**

**6.  Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

> **VISION**
>
> - **To educate students such that they become highly skilled. Nationally known as Social Scientist with ethical Social and Environmental Values.**
>
> **MISSION**
>
> - **To ensure better and fruitful research career in social science.**
> - **To ensure pro-active social workers.**
> - **To provide skilled counsellors and human right personnel.**

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

Department every year in the month of July- August conduct syllabus review workshops for updating syllabus as per the demand of the academic and industrial environment

### 6.3.2 Teaching and Learning

Regular classes as per University Norms

### 6.3.3 Examination and Evaluation

On timely and regular basis as per University Norms

### 6.3.4 Research and Development

- Guiding M.Phil./Ph.D. – Visiting faculties actively involved in guiding M.Phil.
- Recognized Research Centre for Ph.D

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Students of the department have been using the Central Library for reading and reference purpose, where sufficient numbers of subject books and journals are available

### 6.3.6 Human Resource Management

Department encourages faculties to participate in the research methodology workshops, seminars,NGOs meet etc for the up gradation of skills.

6.3.7  Faculty and Staff recruitment

Permanent faculty get to be recruited.

6.3.8  Industry Interaction / Collaboration

Department organise regular field work visit in industries every year.

Department invite Social Workers, industrialist and academicians in guest lecturers to have interaction with students

6.3.9  Admission of Students

| S.No. | Course | Admission Process |
|---|---|---|
| 1 | B.S.W. | Through Merit Basis |
| 2 | M.S.W. | Through Merit Basis |
| 3 | M.Phil | Through Entrance Test |
| 4 | Ph.D. | Doctoral Entrance Test (DET) |

6.4 Welfare schemes for

| Teaching | As per university norms all facilities available to the faculty members. |
|---|---|
| Non teaching | As per university norms all facilities available for the non-teaching staff  members. |
| Students | University hostel, ,hospital, canteen, sports etc facilities are available to the students. |

6.5 Total generated                         -                         corpus fund

6.6 Whether annual financial audit has been done   √ Yes   ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done? **None**

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | | | | |
| Administrative | | | | |

6.8 Does the University/ Autonomous College declares results within 30 days?

√   ☐

For UG Programmes      Yes      No

For PG Programmes      Yes   √    No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> Transparent system of examination is followed in department , all the internal and external evaluated copies are shown to the students and feedback is taken.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> The Department has autonomy of paper setting, evaluation and managing cultural, sports and other events

6.11 Activities and support from the Alumni Association

> Alumni support in the summer training and placements of the current batch students.

6.12 Activities and support from the Parent – Teacher Association

> Department always welcome all the queries of parents

6.13 Development programmes for support staff

> Department gives all the benefits to the staff as per the state and university rules and policies.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Slum children teaching, Protection of Ozone Layer awareness programme, Cleanliness Programme, Go Green.

**Criterion – VII**

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the

functioning of the institution. Give details.

Practical connect with theory, promotion of research, various academic and corporate support activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

**All Activities related to Academic Calendar and Examination Timely Completed.**

**ACTIVITIES ALREADY CONDUCTED (2013- 2014)**

- Orientation Day- 24 th August, 2013
- Debate competition on Women Equality Day- 26th August, 2013
- Essay competition on World Literacy Day- 7th September, 2013
- poster making competition on World Ozone Preservation Day- 16th September,2013
- Special Guest Lecture – Discussion on Educational Issues- 21st September, 2013
- Special Guest Lecture on Research Methodology- 6-7th February, 2014
- World Water Day- 22 March 2013 (Green calendar activity)
- Special Lecture on Decentralized administrative System in India- Issues and Challenges- 26th April, 2014

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Regular feedback response from students, parents and other stakeholders on quality-related institutional processes

- Organization of inter and intra institutional workshops, seminars on quality related themes

- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality

- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

> **Plantation, Seminar, Awareness campaigns, Protection of Ozone Layer awareness programme, Cleanliness Programme, Go Green.**

7.5  Whether environmental audit was conducted?     √     ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> **School is running on cooperative teaching model with the help of college teachers. It is a self-finance department.**
>
> **SOSS does not have its own building. It is sharing rooms with School of Education.**
>
> - **No Permanent Faculty**
> - **No Telephone facility**
> - **No Library**
> - **No Computer Laboratory**

8. **Plans of institution for next year**

> 1. Introducing PG Courses.
>
> 2. Work on setting up chair for doing research on the life, teachings and philosophy of Swami Vivekananda.

*Name* _____          *Name*
_____

_____
_____

*Signature of the Coordinator, IQAC                                Signature of the Chairperson, IQAC*

_____***_____

**Abbreviations:**

| | | |
|---|---|---|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |